

STATE OF WISCONSIN

Town of Silver Cliff

Marinette County

Town Board on January 14th, 2025, at 7:00 p.m. at the Silver Cliff Town Hall N11929 County Road I Silver Cliff, Wisconsin.

Minutes

1. Call to order & Pledge of Allegiance: Chairman Bruce Weber called the meeting to order at 7:00 pm. The Pledge of Allegiance was recited.
2. Roll call and verification of proper public notice: Present; Chairman Bruce Weber, Supervisor Dee Farley, Supervisor Jay Van Frachen, Treasurer Carol Kitchmaster, Clerk Amy Vannieuwenhoven, and Constable Sabin Rosenbaum. The agenda was posted January 8<sup>th</sup>, 2025, by 1:00 pm to the town board, Town Hall, Town Shop, Town website, Red Pine, Jungle's, and Rustic.
3. Motion to Approve the Agenda: Motion to approve the agenda made by Supervisor Dee Farley, seconded by Supervisor Jay Van Frachen, motion carried.

**Consider for approval or other action:**

4. Approval of the meeting minutes for December 10<sup>th</sup>, 2024, Town Board meeting: Motion to approve the meeting minutes from the December 10<sup>th</sup>, 2024, town board meeting made by Supervisor Dee Farley, seconded by Supervisor Jay Van Frachen, motion carried.
5. Martin Security contract for the Silver Cliff EMS building: By law, the alarm system at the new EMS building must be monitored. The cost for Martin Security to monitor is \$39.95 per month. Motion to approve Martin Security to monitor the alarm system at the EMS building at a cost of \$39.95 per month, made by Supervisor Dee Farley, motion seconded by Supervisor Jay Van Frachen, motion carried.
6. WTA annual training; approval for attendance and cost: There is mandatory annual training by WTA for Board members and Clerks, in Wabeno WI on February 1<sup>st</sup>, 2025. Attendees will be Supervisor Dee Farley, Supervisor Jay Van Frachen and Deputy Clerk, Lisa Weinrich at a cost of \$65.00 per person. Motion made by Supervisor Dee Farley to approve attendance at the February 1<sup>st</sup>, 2025 WTA training for both Supervisors and the Deputy Clerk at a cost of \$65.00 per person, maximum \$195.00, motion seconded by Supervisor Van Frachen, motion carried.
7. Discussion and possible action to obtain quotes for the wheelchair ramp at Town Hall (repair/replace) and 2 OSB sheets at the Community Center: Discussion to obtain quotes to fix/replace the wheel chair ramp, which would include compliance with ADA requirements, at the Town Hall and 2 OSB sheets for the Community Center. It is possible to have community member volunteers assist with repairs/replacement to cut down on the labor cost. Motion made by Supervisor Dee Farley to obtain quotes to repair/replace the wheelchair ramp at the Town Hall and 2 OSB sheets for the Community Center. Supervisor Jay Van Frachen seconded the motion, motion carried.
8. Discussion and possible action what monetary amount to insure the EMS building: The EMS building is complete, and the town insurance policy will take over the construction insurance policy. Need a dollar amount to insure the building. It was suggested to insure the building for 3.7 million dollars as it cost 3.4 million dollars to construct the building and this would include room for cost increases to repair/replace, should the town need to, in the future. Motion by Supervisor Jay Van Frachen to insure the EMS building for 3.7 million dollars, seconded by Supervisor Dee Farley, motion carried.
9. **Reports / Updates presented:**
  - a. Treasurer's report: Checking \$18,328.89, Money Market \$533,640.60, Tax account \$352,706.77.
  - b. Chairman report: The Office of the Governor approved the Towns ask of \$500k to complete construction of the EMS building. The funds will be treated as CDBG funds for immediate approval. The town will have 200k in excess after the EMS building is paid for. The loan from the State Board of Commissions (\$400K) will be paid off. Construction is complete but there is a "punch list" of items needing attention. The state final inspection is scheduled for January 16<sup>th</sup>, 2025, and the keys will be turned over to the town on January 17<sup>th</sup>, 2025. Radios have been installed. A grand opening for the public is scheduled for June 7<sup>th</sup>, 2025. The town is looking for volunteers for a grand opening committee for planning, and a guidebook on how to

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do this has been supplied to the town by MSA. Candidates for the Spring Election are set, please do your research prior to voting.

- c. Planning Commission: The Commission will have a revised subdivision ordinance for review at the February meeting and a revised recycle ordinance.
- d. Supervisor Reports: Supervisor Dee Farley received ten calls for garbage that was not picked up, calls for the \$50.00 garbage fee on tax bills, and a call for a missing fire number. Supervisor Jay Van Frachen also received calls about garbage not being picked up and the \$50.00 garbage fee on tax bills, one call was for a duplicate charge. One caller questioned the lights being left on at the new EMS building at night.
- e. Fire Department: Beginning balance, \$115,681.72, receipts \$244.46, expenses \$589.97, net balance \$115,336.21. Fire Chief Al Walesh reports a quiet month for fire calls. There was one call for a car rollover. Al has been in contact with the gentleman who purchased the original Silver Cliff fire truck, a 1937 Perch. Al is working with the owner to have the truck on display for the EMS building grand opening.
- f. Marinette County Supervisor, Chris Norton: Not present

Vouchers & Payment of Bills Check #10064 to Check#10116. Supervisor Dee Farley made a motion to approve check number 10064 – 10116 for payment. Supervisor Jay Van Frachen seconded this motion, motion carried.

Items intended for future meetings: Amended recycling and subdivision ordinance approval.

Public Comment: Sue Victoreen asked how much interest will be owed when repaying the state loan? Approximately \$2k. Sue then asked what the balance owed on the town shop loan is? \$297,625.00. Dee Farley states a recycling committee meeting is forthcoming.

Closed Session: None

Motion to adjourn: Motion to adjourn the meeting made by Supervisor Dee Farley, seconded by Supervisor Jay Van Frachen, motion carried at 7:38 pm.

Amy Vannieuwenhoven, Clerk-Town of Silver Cliff

Request from individuals with disabilities who will need special accommodations to participate in this meeting or hearing should be made to the Town Clerk at 715-757-3163 advance notice is recommended.