

July 9, 2024 Silver Cliff Town Board Meeting Minutes

1. Call to order and Pledge of Allegiance – **Meeting was called to order by at 7 and the pledge of allegiance was recited.**
2. Roll call and verification of proper public notice. - **Those present were Bruce Weber, Dee Farley, Jay Van Fracken, and 17 citizens.**
3. Motion to Approve the Agenda – **Motion was made by Dee and second by Jay, motion carried.**

Consider for approval or other action:

4. Approval of the meeting minutes for the June 10th Special Town Board meeting & the June 11th, 2024, Town Board Meeting.
 - a. **A motion to approve June 11th special meeting was made by Dee and second by Jay, motion carried.**
 - b. **A motion to approve June 11th regular town board meeting was made by Dee and second by Jay, motion carried.**
5. Discussion and possible action to revise the SC Community Center rental agreement (form 00113).
 - a. **Discussion and action: approved at prior board meeting, concerns with needing to include name, type and date of events, address, resident total deposit received and add the changes. Motion to accept the changes that were made by Dee second by Jay, motion carried.**
6. Discussion and possible action to approve the transfer of state approved CDBG funds within 3 days of receipt to Laona State Bank CDBG checking account to Laona State Bank town checking and issue a cashier's check to Bayland Buildings as payment of services for the emergency services building. (This per CDBG compliance requirements)
 - a. **Discussion/ motion: Bruce talked about how the account that we set up per instructions. Now we had to transfer the money out of the account into the town account and then send it to the vendor and not sure how we will do it in our books. They issued a cashier's check out of the CBDG account to the vendor so the money was out of the account right away. Cashier's check may take care of this situation instead of jumping from one account to the next.**
7. Discussion and possible action to reschedule the date or move the meeting location of the August 13th town board meeting, due to the town hall being used for the Wisconsin Primary Election.
 - a. **Discussion/ action: Election same day as the election, options change date of meeting or move the meeting. It was decided changing the day to August 12th due to elections was the best solution. Also, mentioned that reviewing the ballots prior to voting would be prudent because the ballot is confusing and questions can be addressed ahead of time.**
8. Discussion and possible action to adopt a record retention ordinance for security cameras until clarified.
 - a. **Discussion/ motion: There was a presentation by WTA Jake and we asked about the length of time we need to keep video/ surveillance found in WMRS pg. 46 so, where we have security cameras those**

recordings need to be saved for 4 months. Also, should be done for board of review, right now you cannot release them before 120 days. We will review how the cameras work and if they loop. You could also use a server but it would be an added expense. Because it is a public record, we need to see how to preserve the recordings.

9. Discussion and possible action to revisit the town of Silver Cliff Employee Handbook and employment policies. Specific to vacation carry over. It has been allowed to carry over vacation without any limit. But according to our handbook we need to revisit the policy for no more than a two-week amount and very few reasons for us to carry over more than two weeks. Sick day policy and it says that they can accumulate up to 600 days to carry over. 1 sick day per month. Page numbers are off also, scheduling a meeting to address the issues and the last time it was reviewed was in 2013, this meeting will be open to the public.
10. Adoption of revised ATV ordinance 081022.1 with 070924.2
 - a. **Sabin presented information stating we would open our roads 24/7 and we did add a reckless clause so that anything the driver did that was not responsible behavior liability would fall on the driver on page 3. No strobe light, one red light one break light, etc. that were in the clause. Land owners who agree to have trails on their land they are liable. Signed by Dee, Jay, 081022-1 ordinance number by the county will be adopted. A motion was made by Dee and second by Jay motion carried.**
 - b. **Any amendments: We need to post it in the paper. The town is responsible for this signage so, we will need to change or remove our old information and times for riding.**
11. Discussion and possible action regarding possible progress with assessor ads
 - a. **Discussion? Our progress is 0 and we ran it for 3 weeks, no one wants to take this position on right now. We do not have one at this point and all the large assessment companies an Mersau will be here and we will talk to him about this situation. We have permits and revenue but need to get them on the tax roll, no other progress.**
12. Discussion and possible action regarding the shop foreman resumes and scheduling of interviews
 - a. **Discussion? 3 weeks ran in paper, 5 resumes were very good and very qualified folks, we did send out applications to all of them and we hope to get those apps back. We plan on having the interviews over the next few weeks**
13. **Reports / Updates presented:**
 - a. **Treasurer's report –**
 1. **Checking:21269.26**
 2. **Money Market:52899.44**
 3. **State CD: 100693.92**
 4. **Tax Account:128592.97**
 5. **Interest: 8410.24**
 6. **Any CD's opened and for what:**
 7. **CBDG**

- b. Clerk's report – There will be a public testing for the August Elections is going to be August 5th at 6pm
- c. Chair report
 - 1. **Gravel crushing is complete and now full again, that was about 47K in gravel and filled up with coal mix**
 - 2. **Hosted the WTA meeting the state is working on increasing the shared revenue and tied to the state sales tax for multiple programs talk to Bruce about which ones, EV fund, excise tax, town can now opt out of county zoning if they choose to. \$150M agricultural road agendas that they won. Broadband improvements and town will have some here, EMR certification. EMS information. Preventing unfounded mandates**
 - 3. **Presented checks for fire ride 27277.00 to fd**
 - 4. **Sent letter to Tammy Baldwin and Governor Evers for Fire Rescue Auxiliary parade/ picnic on August 10th.**
 - 5. **Sept golf out for the Fire Department**
- d. Cemetery Committee
 - 1. **Sold another plot**
 - The folks who are mowing the grass and none of the guys are weed whacking. Sexton is not supposed to weed whack and it was noted that there are folks who leave stuff but nothing permanent. Grass cutting needs to be addressed**
- e. Planning Commission
 - 1. **Schedule to meet with property owner on F, recommended that the owner divide it up for development**
- f. Road Committee-Roadwork
 - 1. **We got a couple trucks up that had where down but they are up and running**
 - 2. **A couple calls for bad roads so we will be fixing them.**
- g. Constable
 - 1. **Fire number ask county about getting Sabin will talk to Cory about the live trap for dogs**
- h. Recycling/garbage
 - 1. **Need to get garbage and recycling emptied and most of them are full-full! Trash on the ground after dumping the dumpster. Garbage dumpsters are overflowing. Bruce is going to call JNS, they moved the red dumpster and moved it behind a building on the grounds.**
- i. Supervisor Reports - Discussions
 - 1. **Dee- Picnic and dunk tank Sheriff Mueller has committed to doing and Representative Mursau is thinking about it.**
 - 2. Road washouts
 - 3. Fire numbers assignments
 - 4. People who cut trees and fell on private property
 - 5. Yard waste goes to MarOco
 - 6. Brush pile is a topic of the recycling meeting
 - 7. DNR might come to look at recycling center and what we need
 - 8. Supervisor Jay brought up the pot holes on tower

- j. Fire Department
 - 1. 57634.85 83726.82 balance are reflective of recent banquet about
 - 1. 28K in debt for the banquet
 - 2. 2 calls, recurring CO and smoke detectors and they were told we would help to put them in good places and get some new ones
 - 3. Vehicle accident on old jay about 3 weeks ago
 - 4. Pump testing was done a while ago
- k. Rescue Squad
 - 1. 9 calls in 9 days somewhere double calls
 - 2. Ann was happy with the response and interaction with the fire dept at the accident
- l. Parks Committee
 - 1. Appropriation is moving forward
- m. Park Restoration Committee
 - 1. Waiting for grants
- n. Grant Writing Committee
 - 1. 4-5 grants moving forward including a Tmobile
- o. Marinette County Supervisor, Chris Norton
 - 1. Forestry admin is doing more 280K acres
 - 2. Asked about gypsy moths, emerald ash boar and how it is spreading
 - 3. Finance audit report – all good, better shape than most counties
 - 4. Correction officers we are down by 7 we only have 5, they want to put in license plate recorders at the boarders for 15K but will cost us 3K a year, meeting at the end of the month
 - 5. Does not know when they will be working on our roads, County C

Approval of vouchers and payment of the bills Dee and second by Jay

Vouchers & Payment of Bills Check # 9773 to Check # 9813

ADDITIONAL ITEMS:

- We have an old side mower that is not a working mower but someone offered us \$400 for it, do we want to send out for a bid, or scrap metal or sell for \$400?
- Supervisor Jay will investigate signage for the Community Center and get some quotes.
- Supervisor Dee park restoration meeting should take place before the next meeting
- Huge pothole on Limberg Ln that just got very bad
- Garbage increases so that may be why we are having more garbage
- State referendums, federal money that comes into the state 1.8B being sat on by Governor Evers because he is the only one who can distribute the money
- We have only 2 part time folks working for us currently so mowing and other repairs will be done as quickly and efficiently as we can
- Fire Chief Al - we lost the snowmobile trail that goes behind the TH and he is working with the state, he is asking that we allow the snowmobile trails to run on town property then private property and then state property... The property owner behind the rustic of 100 plus acres is being given to the conservancy

- We are looking for the state to give us some left-over trees for planting

Supervisor Dee made the motion to adjourn, Supervisor Jay second Meeting adjourned at 8:09 p.m.