

STATE OF WISCONSIN

Town of Silver Cliff

Marinette County

The Town Board of the Town of Silver Cliff, Marinette County, Wisconsin, June 11, 2024

Minutes

1. Call to order & Pledge of Allegiance: Chairman Bruce Weber called the meeting to order at 7:00 pm, the Pledge of Allegiance was recited.
2. Roll call and verification of proper public notice: Present, Bruce Weber, Chair; Dee Farley, Supervisor; Jay Van Frachen, Supervisor; Carol Kitchmaster, Treasurer; Sabin Rosenbaum, Constable and Amy Vannieuwenhoven, Clerk. Agenda posted June 5<sup>th</sup>, 2024, at 5:30 pm, at Town Hall, Town Shop, Town website, Red Pine, Rustic, Rapids and Jungle Jim's.
3. Motion to Approve the Agenda: Motion to approve the agenda made by Supervisor Farley, seconded by Supervisor Van Frachen, motion carried.

**Consider for approval or other action:**

4. Approval of the meeting minutes for the May 14<sup>th</sup>, 2024, Town Board Meeting: Motion to approve the meeting minutes from the May 14<sup>th</sup>, 2024, Town Board Meeting made by Supervisor Dee Farley, seconded by Supervisor Jay Van Frachen, motion carried.
5. Discussion and possible action regarding authorization of Class A and Class B beer/liquor/tobacco licenses: Motion to approve authorizing the following:
  - a. Class B beer and liquor licenses to: Jungle Jim's Pub and Grub; Todd and Barb's Rapids Resort (TABLT.INC), The Rustic, Edward and Victoria Farrell (EVF Enterprise, LLC). Motion to approve class B beer and liquor licenses to: Jungle Jim's Pub and Grub, Todd and Barb's Rapids Resort (TABLT INC) and the Rustic, Edward and Victoria Farrell (EVF Enterprise LLC, made by Supervisor Dee Farley, seconded by Supervisor Jay Van Frachen, motion carried.
  - b. Cigarette and tobacco retail licenses to: Red Pine Amoco, Todd and Barb's Rapids resort (TABLT INC), The Rustic, Edward and Victoria Farrell (EVF Enterprises, LLC) Motion to approve a cigarette and tobacco retail license to Red Pine Amoco, Todd and Barb's Rapids Resort (TABLT INC) The Rustic, Edward and Victoria Farrell (EVF Enterprises LLC) made by Supervisor Dee Farley, seconded by Supervisor, Jay Van Frachen, motion carried.
  - c. Class A Beer & Liquor license: Red Pine Amoco. Motion to approve a class A beer & liquor license to Red Pine Amoco, made by Supervisor Dee Farley, seconded by Supervisor Jay Van Frachen, motion carried.
6. Discussion and possible action to adopt an ATV/UTV ordinance to mirror what Marinette County has: Marinette County passed to open all county roads to ATV/UTV 24/7, 365 days a year. Local towns and villages have reported to the county little to no increase in accidents and most towns surrounding Silver Cliff have adopted similar ordinances. Motion to adopt an ATV/UTV ordinance to mirror what Marinette County passed made by Supervisor Jay Van Frachen, seconded by Supervisor Dee Farley, motion carried.
7. Discussion and possible action to either appoint a new Code Enforcement Officer or leave the position vacant: Supervisor Farley would like to keep the position vacant and fill it if needed in the future pending if the Constable can manage the work. Supervisor Jay Van Frachen agrees. Motion to leave the Code Enforcement Officer position vacant at this time and fill it if needed in the future made by Supervisor Dee Farley, Seconded by Supervisor Jay Van Frachen, motion carried.
8. Review and approve the rental agreement for the Community Center: Discussion to add address/phone of the renter and if they are a resident. Motion to approve the Community Center rental agreement after corrections made by Supervisor Dee Farley, seconded by Supervisor Jay Van Frachen, motion carried.
9. Review results of the mediation for the pending lawsuit with Rural Mutual Insurance Co. for the emergency services building: Mediation results, mediation held June 11, 2024, and lasted 4.5 hours. Mediation led to an impasse and the matter will go to trial as the offer to settle was less than originally offered. Trial date is scheduled for August 2024.

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10. Discussion and possible action to approve the third quarter Silver Cliff Rescue Squad contract:  
Motion to approve the third quarter Silver Cliff Rescue Squad contract in the amount of \$6250.00 made by Supervisor Dee Farley, seconded by Supervisor Jay Van Frachen, motion carried.

**Reports / Updates presented:**

- a. Treasurer's report: Checking \$20026.05: Money Market \$23704.33, State CD; \$110454.04, Tax account \$160362.68, Interest 8514.22. Two CDs opened for the town equipment.
- b. Clerk's report: State passed new tax bill design, Marinette County Treasurer develops, mails, and collects tax bills on behalf of the town. There will be an increase in price due to the changes in tax bill preparation.
- c. Chairman report: Recruitment for the Town Shop Foreman goes through July 3<sup>rd</sup>, 2024. Assessor ad closes July 12<sup>th</sup>, 2024. EMS building construction is moving along, steel was delivered this week, and we will start to see the footprint of the building. \$144K has been paid to Bayland and MSA has been making draws for payment too. There is an ask via the state budget for an additional 500K for the EMS building, to cover costs (See Fire Department update for further information). There is also an ask to Tammy Baldwin's office for an appropriation for the park restoration. Bruce attended the Municipal Court Annual meeting, accepting credit cards for payment was a big topic. Michelle Kempka retires from the Marinette County Clerk of Court position; this is an appointed position. Tina Barnes gave a presentation of items allowed to be added to tax bills for collection. A Municipal Court website will be developed. Court costs are increasing from \$25.00 to \$38.00. The Fire Department banquet is scheduled for June 18<sup>th</sup>, 2024, there are five tables available for ticket purchase. EMS building construction meetings are scheduled bi-weekly starting June 18<sup>th</sup>, 2024 @ 12:00 pm with contractors and the town board. Silver Cliff will host the WI Town Association (WTA) meeting at the town hall, June 20<sup>th</sup>, 2024 @ 7:00 pm.
- d. Cemetery Committee: Two burials in the past month.
- e. Planning Commission: Busy month, there is a site visit scheduled June 24<sup>th</sup>, 2024, on County Road F for a potential sub-division. Work will commence on the ATV/UTV town ordinance.
- f. Road Committee-Roadwork: None
- g. Constable: Two ATV calls during the Fire Ride.
- h. Recycling/garbage: A new dumpster was delivered as the old one had holes at the bottom and rodents were getting into the garbage. The old dumpster was not taken away, Bruce called and have it picked up. Cletus Deprey donated 10 Norway Spruce trees for the park but were planted by the recycling crew as they were drying out and there is a pending park restoration plan.
- i. Supervisor Reports: Supervisor Dee Farley, thank you to Don Schmidt for help with the Community Center and park clean up for upcoming events. Received a call from a resident on Parkway who has an incorrect fire number sign and a question on a permanent garbage collection bin. Supervisor Jay Van Frachen received a call from a resident on Boat Landing 12, their garbage was not picked up. JNS went down Tower and Wolfe Lane to collect garbage after a complaint call, but no garbage was set out for collection.
- j. Fire Department: Al received a call with Governor Tony Evers for the request of \$500K to cover EMS building costs. Two calls for CO2 & smoke alarm going off and a tree down over the road. Checking balance \$44939.29, receipts \$15455.53, expenses \$2759.56, CD balance \$25730.32, net \$57634.85.
- k. Rescue Squad: Busy, ten calls. Lost an EMT and a driver. New EMT will start classes in August of this year.
- l. Parks Committee: None
- m. Park Restoration Committee: Working to identify grants to apply for and the park restoration grant.
- n. Grant Writing Committee: See Park restoration notes.
- o. Marinette County Supervisor, Chris Norton: UW bought by the hospital, a plan is being developed to restore the property and possible apartments. Easements will be applied for

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sewers and the property may need to be rezoned. The special committee for the UW campus did not pass, now going back to the Infrastructure Committee.

Vouchers & Payment of Bills Check#\_9735 to Check#\_9772. Motion to approve vouchers and check number 9735 – 9772 for payment of bills, made by Supervisor Dee Farley, seconded by Supervisor Jay Van Frachen.

Items intended for future meetings: ATV/UTV ordinance.

Public Comment: Chris Norton; public voted on agenda item number 7 to get rid of the position, please take this into advisement. Joanne Sisler, who is the contact for Town Shop Foreman until the position is filled? Bruce, Ricky, or Paul. Don Schmidt: does the town need any help until the position is filled? Don is volunteering time to cut grass. Ed Burdick; thank you for passing the ATV/UTV trail ordinance. Awesome job on the ATV/UTV fire ride.

Closed Session: None

Motion to adjourn: Supervisor Dee Farley made a motion to adjourn, seconded by Supervisor Jay Van Frachen, motion carried, 7:55 pm.

Amy Vannieuwenhoven, Clerk-Town of Silver Cliff

Request from individuals with disabilities who will need special accommodations to participate in this meeting or hearing should be made to the Town Clerk at 715-757-3163 advance notice is recommended.