

Town of Silver Cliff

Cautionary Statement to Owners Obtaining Building Permits

101.65(lr) of the Wisconsin Statutes requires municipalities that enforce the Uniform Dwelling Code to provide an owner who applies for a building permit with a statement advising the owner that:

If the owner hires a contractor to perform work under the building permit and the contractor is not bonded or insured as required under s. 101.654 (2) (a), the following consequences might occur:

(a) The owner may be held liable for any bodily injury to or death of others or for any damage to the property of others that arises out of the work performed under the building permit or that is caused by any negligence by the contractor that occurs in connection with the work performed under the building permit.

(b) The owner may not be able to collect from the contractor damages for any loss sustained by the owner because of a violation by the contractor of the one- and two- family dwelling code or an ordinance enacted under sub. (l) (a), because of any bodily injury to or death of others or damage to the property of others that arises out of the work performed under the building permit or because of any bodily injury to or death of others or damage to the property of others that is caused by any negligence by the contractor that occurs in connection with the work performed under the building permit.

Cautionary Statement to Contractors for Projects Involving Building Built Before 1978

If this project is in a dwelling or child-occupied facility, built before 1978, and disturbs 6 sq. ft. or more of paint per room, 20 sq. ft. or more of exterior paint, or involves windows, then the requirements of ch. DHS 163 requiring Lead-Safe Renovation Training and Certification apply. Call (608)261-6876 or go to the Wisconsin Department of Health Services' lead homepage for details of compliance.

Wetlands Notice to Permit Applicants

You are responsible for complying with state and federal laws concerning the construction near or on wetlands, lakes, and streams. Wetlands that are not associated with open water can be difficult to identify. Failure to comply may result in removal or modification of construction that violates the law or other penalties or costs. For more information, visit the Department of Natural Resources wetlands identification web page or contact a Department of Natural Resources service center.

Additional Responsibilities for Owners of Projects Disturbing One or More Acre of Soil

I understand that this project is subject to ch. NR 151 regarding additional erosion control and stormwater management and will comply with those standards.

Owner's Signature: _____ Date: _____

Contractor Credential Requirements

All contractors shall possess an appropriate contractor credential issued by the Wisconsin Division of Industry Services.

Town of Silver Cliff

INSTRUCTIONS

The owner, builder or agents shall complete the application form down through the Signature of Applicant block and submit it and building plans and specifications to the enforcing jurisdiction, which is usually your municipality or county. Permit application data is used for statewide statistical gathering on new one- and two-family dwellings, as well as for local code administration. Please type or use ink and press firmly with multi-ply form.

PERMIT REQUESTED

- Check off type of Permit Requested, such as structural, HVAC, Electrical or Plumbing.
- Fill in owner's current Mailing Address and Telephone Number.
- If the project will disturb one acre or more of soil, the project is subject to the additional erosion control and stormwater provisions of ch. NR 151 of the WI Administrative Code. Checking this box will satisfy the related notification requirements of ch. NR 216.
- Fill in Contractor and Contractor Qualifier Information. Per s. 101.654 (1) WI Stats. , an individual taking out an erosion control or construction permit shall enter his or her dwelling contractor certificate number, and name and certificate number of the dwelling contractor qualifier employed by the contractor, unless they reside or will reside in the dwelling. Per s. 101.63
(7) Wis. Stats. , the master plumber name and license number must be entered before issuing a plumbing permit.

PROJECT LOCATION

- Fill in Building Address (number and street or sufficient information so that the building inspector can locate the site. • Local zoning, land use and flood plain requirements must be satisfied before a building permit can be issued. County approval may be necessary.
 - Fill in Zoning District, lot area and required building setbacks.
1. PROJECT DATA - Fill in all numbered project data blocks (1-11) with the required information. All data blocks must be filled in, including the following:
 2. AREA (involved in project):
 - Basements - include unfinished area only
 - Living area - include any finished area including finished areas in basements
 - Two-family dwellings - include separate and total combined areas
 3. OCCUPANCY - Check only "Single-Family" or "Two-Family" if that is what is being worked on. In other words, do not check either of these two blocks if only a new detached garage is being built, even if it serves a one or two family dwelling. Instead, check "Garage" and number of stalls. If the project is a community based residential facility serving 3 to 8 residents, it is considered a single-family dwelling.
 4. USE - Seasonal, permanent, or other.
 7. ESTIMATED BLDG COST - Include the total cost of construction, including materials and market rate labor, but not the cost of land or landscaping.
 10. SEWER - A building permit cannot be issued until a sanitary permit has been issued for any new or affected existing private onsite wastewater treatment system.

SIGNATURE — The owner or the contractor's authorized agent shall sign and date this application form. If you do not possess the Dwelling Contractor certification, then you will need to check the owner-occupancy statement for any erosion control or construction permits.

CONDITIONS OF APPROVAL - The authority having jurisdiction uses this section to state any conditions that must be complied with pursuant to issuing the building permit.

ISSUING JURISDICTION: This must be completed by the authority having jurisdiction.

- Check off Jurisdiction Status, such as town, village, city, county or state and fill in Municipality Name • Fill in State Inspection Agency number only if working under state inspection jurisdiction.
- Fill in Municipality Number of Dwelling Location
- Check off type of Permit Issued, such as construction, HVAC, electrical or plumbing.
- Fill in Wisconsin Uniform Permit Seal Number, if project is a new one- or two-family dwelling.
- Fill in Name and Inspector Certification Number of person reviewing building plans and date building permit issued.

TOWN OF SILVER CLIFF – MARINETTE COUNTY

38-030

GUIDELINES FOR BUILDING PERMITS – *New Dwellings*

****Permit Term is 2 Years **2.5 Acre Parcel Minimum**

- ❖ Sanitary Permit for Septic System
- ❖ Zoning Permit (If 1000 ft. of a lake or 300 ft. of a river) **Marinette County: (715) 732-7535**
- ❖ Parcel Number of Property (See Tax Statement)
- ❖ All Contractors Name(s) and License/ Certification Number(s) (ie. Plumbers/ Electricians must be licensed)
- ❖ 2 Sets of Building Plans **AND** 1 ****Site Plan Showing * Setbacks**
- ❖ **ONE DWELLING PER PARCEL**
- ❖ Estimate of Total Building Cost
- ❖ Type of Foundation and Heating System
- ❖ Energy Work Sheets (Heat Loss Calculations – Usually provided by Heating Contractors)
- ❖ Building Address
- ❖ Deck or Garage Square Footage

***SETBACKS: (Measured from the overhang)**

ALL Roads – 75 ft. from the Center of Road – Sides and Rear – 10 ft.

COSTS:

New Dwelling(s) (Includes 7 Inspections) 1 per Parcel. The following is per Silver Cliff Town Building Inspector:

- \$350.00 plus .15 (cents) per Finished Square Foot
- \$33.00 State Seal
- \$50.00 Electric Inspection
- \$75.00 Town of Silver Cliff Permit (Make checks payable to Town of Silver Cliff)

Manufactured Dwelling(s) (Includes 3 Inspections) 1 per Parcel. Install per sps. 321.40. The following is per Silver Cliff Town Building Inspector:

- \$200.00 plus .15 (cents) per Square Foot
- \$33.00 State Seal, if applicable
- \$50.00 Electrical Inspection (New Service)
- \$75.00 Town of Silver Cliff Permit (Make checks payable to Town of Silver Cliff)

Used Mobile Home(s) (Must be 10 years old or newer). Per Town of Silver Cliff:

- \$200.00 ****Includes 2 Inspections**
- \$75.00 Town of Silver Cliff Permit (Make checks payable to Town of Silver Cliff)

****Inspection Report, Interior/ Exterior photos, and variance if older than 10 years old.**

Mobile home must be skirted within 90 days, have weather proof tie downs, wheels, and yoke removed; proof of manufactured date on foundation of block or slab (per sps. 321.40)

Variance: \$20.00 (Make checks payable to Town of Silver Cliff) Contact Sabin Rosenbaum @ (715) 757-2218

TOWN OF SILVER CLIFF – MARINETTE COUNTY
GUIDELINES FOR BUILDING PERMITS: New Dwellings (Continued)

** Permit Term is 2 Years *** 2.5 Acre Parcel

Relocate Dwelling (Includes 3 Inspections)

- \$200.00
- \$75.00 Town of Silver Cliff Permit (Make checks payable to Town of Silver Cliff)

Additions/ Remodels (Includes 3 Inspections)

- \$150.00 less than 600 sq. ft.
- \$200.00 more than 600 sq. ft.
- \$50.00 if including plumbing
- \$75.00 Town of Silver Cliff Permit (Make checks payable to Town of Silver Cliff)

Decks, Sheds, Garages

- Garage maximum of 2 stories/ Shed maximum of 1 story
- \$75.00 for Town of Silver Cliff Permit (Make checks payable to Town of Silver Cliff)
- 25.00 Inspection fee, if necessary

***Any accessory building less than 80 sq. ft. and costing less than \$1000.00 and moveable, no permit is necessary

Basement: \$75.00 Town of Silver Cliff Permit (Make checks payable to Town of Silver Cliff)

Raze or Removal: No Charge but a Building Permit is Necessary

No Permit Necessary for any interior/ exterior cosmetic improvements or any alterations to an existing building which shall not effect a structural change and which conforms to all other building codes. (Per Building Permit Ordinance #81407 3.02g2)

****Site Plan** showing the position of any proposed and existing buildings in relation to all *setbacks is required **BEFORE** a building permit is issued (per Ordinance #81407 3.02b1)

FIRE NUMBER \$50.00 for each Fire Number Placard (Make checks payable to Town of Silver Cliff) Contact Silver Cliff Town Clerk @ 715-757-3163

Variance Contact: Sabin Rosenbaum @ 715-757-2218 (\$20.00 fee may be applied)

Condominium/ Duplex: Silver Cliff Planning Commission (Contact Sabin Rosenbaum @715-757-2218)

Permit Renewal: Additional 50% of Permit Fee and 1 year term

Starting without Permit: \$250.00 Citation in addition to ANY COURT COSTS

Missed Inspections/ Additional Inspections: \$50.00 each

Plan Reviews, Early Starts, Handicap Ramps, Occupancy Permits: NO CHARGE

Make Inspection Checks Payable to Nature's Edge Inspection Agency

Town of Silver Cliff Building Inspector Jane Meissner 715-245-1708

Mail to: Jane Meissner W11954 Kitty Dell Circle Crivitz, WI 54114

Email: Jane@NaturesEdgeInspections.com

WISCONSIN BUILDING CODE: www.dsps.wi.gov 1 & 2 Family Dwellings

TSC FORM 00114-03 2 of 2 Revised 04/01/2024

Dept of Safety & Professional Services
 Industry Services Division
 Wisconsin Stats, 101.63, 101.73

Wisconsin Uniform Building Permit Application
 Instructions on back of second ply. The information you provide may be used by other government agency programs [(Privacy Law, s. 15.04 (1)(m))]

Application No. _____
 Parcel No. _____

PERMIT REQUESTED
 Const. HVAC Electric Plumbing Erosion Control Other:
 Owner's Name _____ Mailing Address _____ Email: _____ Tel. _____

Contractor Name & Type
 Lic/Cert# Exp Date _____ Mailing Address _____ Tel. & Email _____
 Dwelling Contractor (Constr.) _____

Dwelling Contr. Qualifier
 The Dwelling Contr. Qualifier shall be an owner, CEO, COB or employee of the Dwelling Contr. _____

HVAC
 Electrical Contractor _____

Electrical Master Electrician

Plumbing

PROJECT LOCATION
 Lot area Sq. ft. _____
 One acre or more of soil will be disturbed
 Town Village City of _____
 1/4, _____ 1/4, of Section _____, T _____ N, R _____ E/W _____

Building Address
 County _____
 Subdivision Name _____
 Lot No. _____ Block No. _____
 Zoning District(s) _____
 Zoning Permit No. _____
Setbacks: Front _____ ft. Rear _____ ft. Left _____ ft. Right _____ ft.
 New Alteration Addition Repair Raze Move Other

1. PROJECT
 2. AREA INVOLVED (sq ft)
 Unit 1 _____ Unit 2 _____ Total _____

Living Area _____
 Garage _____
 Deck/Porch _____
 Totals _____

3. OCCUPANCY
 Single Family Two Family Garage Other
4. USE
 Seasonal Permanent Other:

5. CONSTRUCTION TYPE
 Site Built Mfd. Per WI UDC Mfd. Per US HUD
6. STORIES
 1-Story 2-Story Other: _____
 Plus Basement

7. EST. BUILDING COST w/o LAND \$ _____
8. WALLS
 Wood Frame Steel ICF Timber/Pole Other
9. ELECTRIC
 Panel Amps: _____
 Underground Overhead

10. SEWER
 Municipal Sanitary Permit # _____
 On-Site Well

I understand that I am subject to all applicable codes, laws, statutes and ordinances, including those described on the reverse side of this form; am subject to any conditions of this permit; understand that the issuance of this permit creates no legal liability, express or implied, on the state or municipality; and certify that all the above information is accurate. If one acre or more of soil will be disturbed, I understand that this project is subject to ch. NR 151 regarding additional erosion control and stormwater management and the owner shall sign the statement on the back of the permit if not signing below. I expressly grant the building inspector, or the inspector's authorized agent, permission to enter the premises for which this permit is sought at all reasonable hours and for any proper purpose to inspect the work which is being done. I vouch that I am or will be an owner-occupant of this dwelling for which I am applying for an erosion control or construction permit without a Dwelling Contractor Certification and have read the cautionary statement regarding contractor responsibility on the reverse side of the last ply of this form.

APPLICANT (Print): _____
 Sign: _____
 DATE _____
APPROVAL CONDITIONS
 This permit is issued pursuant to the following conditions. Failure to comply may result in suspension or revocation of this permit or other penalty. See attached for conditions of approval.

ISSUING JURISDICTION
 Town of _____
 Village of _____
 City of _____
 County of _____ State _____
 State-Contracted Inspection Agency#: _____
 Municipality Number of Dwelling Location _____

FEES:
 PERMIT(S) ISSUED _____
 WIS PERMIT SEAL # _____
 PERMIT ISSUED BY: _____
 Plan Review \$ _____
 Inspection \$ _____
 Wis. Permit Seal \$ _____
 Other \$ _____
 Total \$ _____
 Construction HVAC Electrical Plumbing Erosion Control

SBD-5823(R1/17) Distribute: Ply 1 - Issuing Jurisdiction; Ply 2 - Issuer forwards to state w/in 30 days; Ply 3 - Inspector; Ply 4 - Applicant

Name _____
 Date _____
 Tel. _____
 Cert No. _____
 Email: _____

SITE PLAN

Please indicate:

- All existing buildings, locations, and dimensions of structure to be build;
- Measured setbacks from center of the road, sides and rear lot lines;
- Any waterways in relation to your property (ie: lake, river, creek, etc).



Name: _____ Date: _____

(Please Print)

Building Address: _____

Type of Project/ Structure: _____